

Town of Bayfield Plan Commission Meeting Minutes - May 10, 2010

Meeting notice and agenda was posted at the Bayfield Town Garage, The Bayfield Town Hall, Andy's IGA, and the Town of Bayfield website.

The meeting was called to order at 7:02 PM by Town of Bayfield Plan Commission Chairman Richard Carver. Plan Commission members present were Jeff Boutin, Jim Moeller, Jack Beagan, Bill Ferraro, Richard Carver, Nancy Bussey, Demaris Brinton, and Plan Commission Secretary Kelly Faye. David Galazen was the sole member of the public in attendance.

Reading and Approval of Minutes of Previous Meeting, April 12, 2010: Ferraro made motion to approve the minutes. Beagan seconded. Motion carried.

Communications and Public Input: Ferraro brought up the issue of land south of Port Superior which the County of Bayfield has decided they will be selling. He stated that the State of Wisconsin will hopefully be able to purchase it when it is placed on the market, which is expected to be soon. Bussey asked if the County actually owns the land. Ferraro explained that the County does own the land and that it is his understanding that the County is required to sell to the State of Wisconsin if they make a reasonable offer and that it is adjacent to state property. Carver said he would find out the exact date it will be placed on sale.

Discussion and Identification of Items for Future Agendas: Ferraro suggested that a schedule be developed for the Comprehensive Plan revisions including reviews and public meetings. Brinton suggested discussion of conflict of interest rules and how they apply to the Plan Commission and other local governmental bodies.

OLD BUSINESS

a. Continue Committee Reports on Current Status and Recommended Revisions to Elements of the Comprehensive Plan: Carver asked for input from committees. Brinton reported on the review she and Carver made of the Intergovernmental Cooperation Section. She stated that they dropped some items that were old, added the Township of Bell, and tried to refine the language to make it clear. Carver added that they also tried to add a process for which Intergovernmental Cooperation might occur. Ferraro suggested that any changes to the Comprehensive Plan sections be written in red and include both old language and new language. Bussey asked if these changes they made are final or just proposals. Carver stated that they are just proposals. The following is the section with suggested changes (copy marked with both original and suggested text will be available for public review meeting):

Intergovernmental Cooperation

Objective Ig-1: Establish regular communications and build a spirit of cooperation for addressing matters of mutual concern, including but not limited to development and infrastructure issues, with Bayfield County, the governments of neighboring communities, and other appropriate entities.

Task 1: Develop a process and procedural steps for initiating regular communications and receiving and responding to such communications from others.

Task 2: Establish liaison between the Town of Bayfield Plan Commission and the governments of neighboring communities to discuss infrastructure and other matters of mutual concern, as well as the opportunities for sharing services.

Task 3: Establish liaison between the Town of Bayfield Plan Commission and:
The City of Bayfield
Red Cliff Band of Ojibwa
Town of Russell
Town of Bayfield
Town of Bell

Task 4: Establish liaison with the authorities of the Bayfield Public School district, area technical colleges and other institutions of higher education to focus on the educational needs necessary to support the Town's economic and community development initiatives.

Task 5: Establish a working relationship with Economic Development entities, both public and private, to promote economic development in our township and region. This includes the Wisconsin Department of Commerce and the Wisconsin Department of Agriculture, as well as the organizations listed below.
DNR
NPS (Apostle Islands National Lakeshore)
Bayfield Schools
Bayfield County Parks & Recreation
Coastal Management
The Pike's Bay Sanitary District Commission
BCEDC

Discussion of the suggested changes ensued, particularly concerning various agencies that the Town Board and Plan Commission should cooperate with and how it could be stated.

b. Discussion on Intergovernmental Cooperation with the Town of Russell:

Carver reported that the Town of Russell has made a proposal in a letter sent by the Chairman of the Russell Town Board to the Bayfield Town Board. In this letter he explained that he would be happy to meet with the Town of Bayfield to discuss any common and non-common issues. Carver stated that this is an opportunity for us to

establish connection with the Town of Russell. Demaris expressed her belief that a direct relationship between the Town of Bayfield Plan Commission and Town of Russell Plan Commission would have advantages. Carver asked for ideas of how to take the first step to establish this relationship between the Town of Russell and the Town of Bayfield. He suggested that the Plan Commission inform the Bayfield Town Board that there is interest in establishing a relationship and opening a dialogue with the Town of Russell and request that they initiate that. Discussion of possible initial interactions and their purpose took place. Brinton expressed her proposed intent be that in the case that there are issues in the future in the Town of Russell that might affect the Town of Bayfield, there would be a determined process to submit input on those issues. She explained that the input may be either positive, negative, or neutral. Moeller suggested that this type of intergovernmental cooperation could take place with all neighboring townships. Interaction between the Town of Bayfield and the Town of Russell and the nature of intergovernmental cooperation was discussed.

On another subject, Beagan asked for clarification concerning the committees roles in making changes to the Comprehensive Plan sections and whether suggestions are final or just to be presented to the public. It was determined that these are just suggestions to be considered by both the public and the Plan Commission. Possibilities for methods of presenting these suggestions and taking feedback from the public were discussed. Brinton stated that written suggestions from the public would be easier to weed through. Bussey said that the consensus of the public will need to be determined and then consensus of the Plan Commission will follow.

c. Discussion on Einar Olsen proposal to rename portions of Weidinger/Torbick Road in the Town of Bayfield: Carver stated that the Plan Commission made a proposal that the Bayfield Town Board send correspondence to each of the residents on Weidinger/Torbick Rd. asking their opinion on the issue. There is not an answer yet so the topic is still pending.

d. Update on Housing Needs Assessment Report and Possible Next Steps: Beagan explained that the final report has been received and hard copies will be available soon. Carver stated he would make copies available to all members by email. Beagan stated that a joint meeting was held last week and the decision made was to continue to pursue this process. He discussed the possibility of a working group made up of people from the Town of Bayfield Plan Commission, The City of Bayfield, and from CORE which would meet at least weekly for several months.

NEW BUSINESS

a. Discussion of Bayfield County Planning and Zoning Proposed Amendments to County Zoning Ordinance: Carver asked if members read through the related material. Bussey said that the amendment pertained to the County Board of Adjustment and was intended to establish rules. Carver explained that the amendment deals with the Bayfield County Zoning Ordinance and was therefore sent to the Town of Bayfield, then as standard process was sent to the Planning Commission for an opinion. Bussey made a motion that the Plan Commission relay that they have no input. Ferraro seconded.

Motion carried.

Correspondence: None

Report from PBSB Representative: None

Set Date and Time for the next Plan Commission Meeting: June 14, 2010, 7 PM

Adjournment: Meeting adjourned at 8:05 PM.