

**Special Joint Town Board Meeting – February 12, 2009**

Posted Monday, February 9, 2009 at noon at the Bayfield Town Hall, Bayfield Town Garage, Bayfield Star Route Town Garage, Andy's IGA, Associated Bank and the Town of Bayfield website. Revised and re-posted Friday, February 11, 2009 at noon.

A Special Town Board Meeting was called to order at 7:00 p.m. by Chairman Thomas J. Gordon, Supervisors Richard Carver, James "Fritz" Hauser, Jr. and Gerald Carlson were present as well as Clerk David L. Good and Road Foreman Carl Cadotte. Supervisor William Ferraro was excused.

A Special Town Board Meeting was called to order at 7:00 p.m. by Paul "Rocky" Tribovich, Supervisors Larry Meierotto and Leon Basina were present as well as Clerk/Treasurer David L. Good. Supervisors Don Sullivan and Philip Gordon were excused.

A total of approximately 3 Town Electors and members of the public were present.

The Pledge of Allegiance was recited by all present.

The purpose of the meeting was to determine the distribution of assets related to the jointly owned tractor/mower. The Town of Bayfield provided proper notice to the Town of Russell that they were terminating the agreement.

A general discussion was held regarding the operation of the sharing agreement from 2001 to present. All present wished the sharing arrangement could have worked out better for all parties.

Chairman Tribovich distributed and explained the following document regarding the distribution of assets and estimates of value:

Estimate as of February 4, 2009:

**Town of Bayfield and Town of Russell  
Jointly Owned Tractor/Mower Asset Distribution**

<u>Item</u>	<u>Value</u>	<u>Town of Bayfield</u>	<u>Town of Russell</u>
Tractor with boom mower	\$25,000	\$12,500	\$12,500
2006 Woods mower	\$3,000	\$1,500	\$1,500
2001 New Holland mower	\$500	\$250	\$250
Value Owned by each Town	\$28,500	\$14,250	\$14,250
<u>Repairs needed to unit:</u>	<u>Costs</u>	<u>Town of Bayfield</u>	<u>Town of Russell</u>
Hydraulic Boom Motor	\$5,837.86	\$5,837.86	\$ -0-

Reseal Front Hydraulic	\$1,217.00	\$608.50	\$608.50
Totals	\$7,054.86	\$6,446.36	\$608.50

If Town of Bayfield wants to terminate joint ownership agreement. This is an example of all equipment owned mutually to be sold to Town of Russell.

Town of Bayfield value of jointly owned equipment \$14,250.00

Repairs need to unit:

100% Hydraulic Boom Motor	\$5,837.86
50% Hydraulic pump seal repair	\$608.50

\$6,446.36 Deduct

Town of Russell payment to Town of Bayfield \$7,803.64

Attachments: NORTRAX appraisal of equipment  
NORTRAX repair quote

Discussion followed regarding the value of the tractor after repairs were made. Carver felt the value should be \$32,000 versus the \$25,000 shown. Discussion continued about the pro and cons of obtaining other repair and value estimates.

A motion was made by Gordon and seconded by Carlson to sell Town of Bayfield's share of the assets in the tractor/mower and attachments to the Town of Russell for \$7,803.64. Discussion followed. The motion carried by a roll call vote of 3-1 as follows: Carlson – yes, Carver – no, Gordon – yes, and Hauser – yes.

Discussion Regarding Joint Mining and Crushing of Gravel at the Sand River Pit – Tribovich explained that the testing found the potential for up to 30,000 yards of gravel. The smallest quantity we can have crushed is 10,000 yards. Estimates to clear the area, mine material and have it crushed into gravel is \$8.00 to \$10.00 per yard at the site. Transportation of the gravel to each Town would be an additional cost. Tribovich stated once the snow is gone, a site inspection will be made to better determine the costs for site preparation and to identify the stock pile area(s). Each Town would need to invest \$40,000 to \$50,000 in this project. Tribovich will continue to work on estimates and development plans for the project. This could reduce the cost for gravel for the Towns by 30-40%.

A motion to adjourn the meeting at 8:02 p.m. was made by Carlson and seconded by Carlson. The motion carried.

A motion to adjourn the meeting at 8:02 p.m. was made by Meierotto and seconded by Basina. The motion carried.

Minutes Respectfully Submitted by:

Dave Good – Clerk, Town of Bayfield and Clerk/Treasurer, Town of Russell

**Regular Town Board Meeting – February 16, 2009**

Posted Tuesday, February 10, 2009 at 1:00 p.m. at the Bayfield Town Hall, Bayfield Town Garage, Bayfield Star Route Town Garage, Andy’s IGA, Associated Bank and the Town of Bayfield website.

The Regular Town Board Meeting was called to order at 7:00 p.m. by Chairman Thomas J. Gordon, Supervisors Richard Carver, William Ferraro, James “Fritz” Hauser, Jr. and Gerald Carlson were present as well as Clerk David L. Good, Treasurer Larry Weber and Road Foreman Carl Cadotte.

A total of approximately 11 Town Electors and members of the public were present.

Public Input – None.

Presentation by Cari Obst, Executive Director of the Bayfield Chamber and Visitor Bureau – She presented the 2009 Marketing Plan for the Chamber. Various handouts were distributed and questions answered regarding the Plan. Obst stated the Room Tax collections from the Town help support this effort. Gordon thanked her for the informative presentation.

Items for Future Agendas – Ferraro asked for agenda items regarding a request to the WI DOT for a cross-walk at the Fish Hatchery and a request to establish a pull-off across from Apostle View Motel and to relocate the Madeline Island Historical Marker in the Town of Bayview. Carver asked for an agenda item regarding advancing funds to the GIF for making additional loans. Carlson requested that an agenda item to discuss the rental, lease or purchase option for a tractor/mower. Weber asked for discussion on the Room Tax and Town Hall Rental Fees. Good asked to set Board of Audit for 6:45 p.m. prior to Regular Town Board Meeting on March 16, 2009.

Approval of Minutes – A motion was made by Carver and seconded by Ferraro to approve the minutes of the Regular Town Board Meeting of January 19, 2009 with minor noted corrections. The motion carried. A motion was made by Carlson and seconded by Hauser to approve the minutes of the Special Town Board Meeting of February 12, 2009. The motion carried.

Treasurers Report – Weber reported the following:

General Checking Account	Current Balance:	\$ 59,016.95
Money Market Savings Account	Current Balance:	\$ 270,603.07
Total Cash on Hand		\$ 329,620.02

## Designated Funds

Growth Incentive Fund	\$ 2,016.55
Tax Collections	\$ -0-
<b>Total Designated Funds</b>	<b>\$ 2,016.55</b>

Cash Available to Town \$ 327,603.47

## Loans at Bremer Bank

Grader/Road Paving - \$128,582.09  
Next payment of \$5,410.10 due on the 2<sup>nd</sup> of the month.

Farmland Preservation - \$55,391.09  
Next payment of \$2,575.00 due March 1 and September 1.

A motion was made by Carver and seconded by Ferraro to accept the Treasurers report as presented. The motion carried.

Recognition of Growth Incentive Fund Contributors – Nothing to report.

Report by Pikes Bay Sanitary District (PBSB) – No one present to report.

## OLD BUSINESS

Trailer Court Road Sewer Extension, Easement and Paving – No one present to report.

Business Park Update – Frank Graves reported that a meeting will be held at 5 p.m. on February 26, 2009 at the Town Hall with a prospective new tenant for the Business Park. A coalition of 4 manufactures, World Class Precisions Products, Washburn Iron Works, Eagle Forge, and Ashland Industries, are looking at a cooperative effort to bid on government contracts. He distributed a flyer regarding this enterprise.

Update on “25x25” Energy Independence Plan – Ferraro stated Jack Beagan will be assisting the Town with this effort.

## Plan Commission Updates

Carver asked for approval that the following letter be sent to CFS LLC. Gordon read the following letter:

## Town of Bayfield

85450 County Highway J  
Bayfield, WI 54814

Telephone (715)779-5671

Fax (715)779-5681

Website [townofbayfield.com](http://townofbayfield.com) E-mail [bayfieldtownclerk@centurytel.net](mailto:bayfieldtownclerk@centurytel.net)

*Tom Gordon-Chairman*

*Dave Good-Clerk*

*Larry Weber-Treasurer*

February 16, 2009

Ms. Annalisa Cariveau  
President and Chief Executive Officer  
CFS, LLC  
411 Washington Ave N. Suite 101  
Minneapolis, MN 55401

Dear Ms. Cariveau:

The Town Board of Supervisors and residents of the Town of Bayfield have watched with more than a little interest as your Shadow Wood Landing development takes shape. We are your neighbors to the immediate south and, although you are developing in the Town of Russell, our neighbor, we have interest and will probably need to take appropriate action on roads and bridges that are our responsibility and will likely serve your members and businesses.

We know that questions about density are somewhat premature as the development will grow according to the economy and will probably be sales driven. However, when a more complete plan and better numbers are in place, we would ask that you share those data with us as we will need to develop plans for portions of Compton Road, Valley Road and a bridge over the North Branch of Pikes Creek.

We want to be a good neighbor and be responsive to those needs and we want to maintain a regular dialogue with you so that we and you can maximize our expenditures. Of course, we might conclude that Town of Bayfield residents with a complete knowledge of your progress will be more ready to respond objectively.

Thank you for your time and consideration.

Sincerely,

Thomas Gordon – Chairman  
TOWN OF BAYFIELD BOARD OF SUPERVISORS

A motion was made by Carlson and seconded by Hauser to approve sending the letter. The motion carried.

Affordable Housing Grant from Otto Bremer Foundation – Graves stated the paperwork to receive the grant has been submitted. Discussion followed about possibly investing the funds.

Update on Bayfield County Wind Monitoring Study – Good confirmed that only the monitoring aspect of the wind turbine has been approved at this time by Bayfield County Zoning.

Business Park Multi-Tenant Sign Variance – Carver stated that the Town's request for a variance will be heard by the Bayfield County Board of Adjustment in March 2009.

## NEW BUSINESS

Town Board Recommendation to Bayfield County Zoning regarding request by Susan Adams and Doug Wood for a Special Use Permit to operate a short term rental at 35320 Whitetail Road – Carver stated the Plan Commission recommended approval. A motion was made by Carlson and seconded by Carver to approve. The motion carried.

Town Board Recommendation to Bayfield County Zoning regarding request by Dee Johnson and John Beagan for a Special Use Permit to operate a short term rental at 34610 S County Highway J - Carver stated the Plan Commission recommended approval. A motion was made by Carlson and seconded by Ferraro to approve. The motion carried.

Valley Road Bridge submission to WI-DOT for consideration of 100% Federal Funding – Gordon stated the request was filed with the WI-DOT. Our engineering firm has informed us that the project does not qualify for the first round of funding. Good stated the State of Wisconsin is taking all of the funds from the first round of funding. He also reported that these projects have been submitted on the WI Stimulus website and also a request for a new Town Garage was submitted.

Request for input to the Bayfield County Land and Water Resource Management Plan – Good encouraged everyone to replay to this survey.

Town Chair, Supervisor and Committee Reports – Hauser inquired if BRB Recycle hired a replacement attendant. Carver stated yes. Good reminded everyone to vote on February 17, 2009. Carver explained that the Town has terminated the joint tractor/mower agreement with the Town of Russell and that the Russell Town Chairman has agreed to revise the asset distribution formula. Bayfield did sell the unit to the Town of Russell.

## CORRESPONDENCE

### Received

1. Workman's Comp insurance refund of \$519.00.
2. Otto Bremer grant for \$35,000 to study affordable housing.
3. Bayfield County Emergency Government notice of freezing rain advisory.
4. Bremer Bank notice of loan interest paid 2008 - \$10,940.54.
5. Bayfield Community Ambulance Budget 2009 and request for payment.
6. Bayfield Community Ambulance meeting minutes for January 15, 2009.
7. Lincoln Benefit notice of value of LOSA investments.
8. Northern Tool notice of increase in credit line.
9. Update on Energy Independence Assessment.
10. PBSB meeting agenda for February 4, 2009 and February 6, 2009.
11. BRB Recycling meeting agenda for January 29, 2009.
12. BRB Recycling notice of vacancy.
13. USDA Form 1099-S Farmland Preservation.
14. Wisconsin Retirement System Trust Fund News.
15. UDC Report Issued in 2008 -11-, Completed 2008 -9-.

- 16. UDC Report Issued Jan 2009 -0-, Completed 2009 -1-.
- 17. Notice of WISPECT named UDC Inspector.
- 18. Notice of USDA Rural Development funding opportunities.
- 19. WI DOR notice of Form C training.
- 20. WI Department of Workforce Development UI Reports.
- 21. Various Bayfield Chamber of Commerce mailings.
- 22. Various State Elections Board mailings.
- 23. Wisconsin Towns Association February 2009 Report.

Outgoing

- 1. Letter to Impact Seven regarding potential new tenant in Business Park.
- 2. Letter to the attorney representing Port Superior Marina Association regarding Claim for Excessive Assessment.
- 3. Request for Chequamegon Bay Engineering to respond to WI-DOT for stimulus projects.
- 4. Various absentee ballot requests.
- 5. Steven Dunn special assessment report to Wisconsin Title.
- 6. Information to Town of Oulu regarding our website.
- 7. Naming of Agent for Town of Bayfield regarding Bayfield County Zoning Variance request for a sign to the Business Park.
- 8. Change of address filed with Lincoln Benefit Life.
- 9. US Census Bureau request to review final address lists.
- 10. WITC report of loan values.
- 11. April Election data for ballots, order, spelling and pronunciation.
- 12. Electronic filing of 2008 W-2s with Atrix.
- 13. January 2009 Federal Tax payment.
- 14. January 2009 WI tax payment.
- 15. Federal 941 Report 4<sup>th</sup> Qtr 2008.
- 16. DWD-UI Report 4<sup>th</sup> Qtr 2008.

A motion was made by Ferraro and seconded by Carlson to receive the correspondence and place on file. The motion carried.

Approval of Bills – The Clerk presented a list of all checks issued from the last Board meeting to date. These are checks 12849 through 12910 totaling \$80,453.70. A motion was made by Carver and seconded by Hauser to approve all the bills as presented. The motion carried.

The Clerks Budget Report was presented as follows:

PERIOD – January 1, 2009 to January 15, 2009

BUDGET vs. ACTUAL

	Feb 2009	Y-T-D	Budget	Percent
Income	\$ 125,726	\$ 137,057	\$ 942,312	15%

Expense	\$ 98,279	\$ 136,487	\$ 942,312	15%
Balance	\$ 27,447	\$ 570		
		Prev. Mo.	Current	
	Accts Recv	\$ 190.00	\$ 15.00	
	Accts Pay	\$ 1,842.28	\$ 68.95	
	GIF Bal	\$1,216.06	\$ 2,027.05	

#### Revenue Budget Explanations

1. Levy for January settlement is booked.
2. GIF donation booked, McRoberts loan proceeds paid, Shuga loan payment received.

A motion was made by Carver and seconded by Ferraro to approve the Clerks Financial report.  
The motion carried.

The Board of Audit will be held at 6:45 p.m. and the next Town Board Meeting will be held at 7:00 p.m. on March 16, 2009.

A motion was made by Carver and seconded by Carlson to adjourn the meeting at 7:48 p.m. The motion carried.

Minutes Respectfully Submitted by:

Dave Good – Clerk